MEETING OF THE TOWN OF JEROME
PLANNING AND ZONING COMMISSION
DATE: Wednesday, November 7, 2012  TIME: 7:00 P.M.
PLACE: JEROME CIVIC CENTER/ TOWN HALL, 600 CLARK STREET

AGENDA

ITEM 1: CALL TO ORDER/ROLL CALL

ITEM 2: APPROVAL OF MINUTES: Minutes of October 3, 2012 DISCUSSION, POSSIBLE ACTION

ITEM 3: PETITIONS FROM THE PUBLIC – This time is NOT for discussion on Agenda items. Please make comments when that item is on the floor. Please complete a request form with your name and subject and submit to the Chair. When recognized by the Chair, please come to the front and state your name. Please observe the five minute time limit per speaker pursuant to the Town Code. The Commission may not discuss or take action on any comments under this agenda item other than to ask questions.

ITEM 4: INTRODUCTION TO THE NEW ZONING ADMINISTRATOR
Carmen Ogden was appointed as ZA by the Town Council on October 11, and began work on October 15 to replace Bill Jensen who retired on October 24, 2012. The commission will discuss expectations of Ms. Ogden as Zoning Administrator, Historic Preservation Officer.

ITEM 5: DISCUSSION OF COMPREHENSIVE PLAN UPDATE - INFORMAL DISCUSSION ITEM.
The commission will discuss and begin to review the current Town Comprehensive Plan with a view toward updating it as required by ARS. Meeting attendees will be invited to contribute ideas and participate in the discussion of the future of Jerome as moderated by the Chair. This will be the beginning of the process of updating the presently 93 page document. Present "elements" (topics) included in the document are: Economic Development, Historic Preservation, Land Use, Circulation, Guidelines for Rehabilitation, Design Review, Cultural Resource Inventory, Historical Development of Jerome, Maps, Tables. New elements may be proposed and considered during the drafting process such as a Vineyards Element, Done District modifications/additions. Copies of the current (1981) Comprehensive plan are available online. DISCUSSION ONLY, POSSIBLE DIRECTION TO STAFF

ITEM 6: FUTURE AGENDA ITEMS
The Commission will direct staff to schedule future agenda items to be considered by the Commission, if desired. This is limited to discussion and direction to staff only. No specific properties, individuals, or situations may be discussed, only general topics may be suggested. Discussion/ Possible Direction Only
(Note, in the interest of meeting length and respect for the volunteer commission members, the Commission may vote to table any item for future consideration.)

ITEM 7: ADJOURNMENT - POSSIBLE ACTION

Note: Pursuant to A.R.S. 38-431.01 et. seq. notice is hereby given to the Board/Commission and to the General Public that the Commission plans to hold the above meeting. The Jerome Design Review Board may vote to go into executive session on any agenda item marked with an * pursuant to A.R.S 38-431.03 for the purposes set forth in the paragraph immediately following each agenda item. Anyone needing clarification on any agenda item may call Jerome Town Hall at 634-7943 and ask to speak with Carmen Ogden, Zoning Administrator and Historic Preservation Officer. One or more members may be in attendance telephonically or by other technological means.

Posted on the _29th day of October_ , 2012 before _7:00 p.m. By: Carmen Ogden, Planning Administrator, Attest. 